The Family Continuity Checklist

Everything your family would need, in one place

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How to use this checklist: go section by section, at your own pace. You are NOT writing down passwords. You are writing down where things are, how billing works, and how recovery works — the map your family would need if anything happened to you. When you finish a section, store the completed copy somewhere safe, and tell one trusted person where it is.

1. First calls

- ☐ The first person to call (name, relationship, phone)
- ☐ Second person to call (name, relationship, phone)
- ☐ Who should be told in person before anything is posted online

Notes: _____

2. People

- ☐ Spouse / partner (name, phone, email)
- ☐ Children (names, phones)
- ☐ Parents (names, phones)
- ☐ Executor of your will (name, phone)
- ☐ Trusted contact #2 and #3 (names, phones, emails)

Notes: _____

3. The essentials

- ☐ Will — does one exist? Where is the original? Which attorney prepared it?
- ☐ Power of attorney / healthcare directive — where are they stored?
- ☐ Passport, driver's license, birth certificate — where stored
- ☐ Property deeds and vehicle titles — where stored
- ☐ Safe / lockbox — location and how it opens (code location, not the code)

Notes: _____

4. Money

- ☐ Banks and credit unions (institution + account type; last 4 digits only)
- ☐ Credit cards (issuer + last 4 digits)

- ☐ Investment and retirement accounts (provider)
- ☐ Debts — mortgage, loans (provider + how each is paid)
- ☐ Life insurance (company, where the policy is, agent)
- ☐ Health, home, and auto insurance (company, policy location, agent)

Notes: _____

5. Digital life

- ☐ Primary email account (provider + how account recovery works — recovery email / phone)
- ☐ Mobile phone (carrier + where the unlock method is kept)
- ☐ Password manager (which one + where the master recovery is kept)
- ☐ Apple ID — Legacy Contact switched on? (yes / no)
- ☐ Google account — Inactive Account Manager set up? (yes / no)
- ☐ Facebook / Instagram — legacy / memorialisation setting done? (yes / no)

Notes: _____

6. Subscriptions and bills

List every service that bills you. For each: name, amount, how often, and the instruction — cancel or keep.

- ☐ Streaming and entertainment
- ☐ Software and apps
- ☐ Storage (cloud, photo storage)
- ☐ Gym, clubs, memberships
- ☐ Domains and websites you own
- ☐ Utilities and bills on autopay

Notes: _____

7. Devices

- ☐ Phones (whose, and where unlock instructions are kept)
- ☐ Computers and tablets (whose, unlock instructions location)
- ☐ Home router / Wi-Fi (admin account is where?)
- ☐ Security cameras and smart locks (admin account is where?)

Notes: _____

8. Work and business

- ☐ Employer (name, HR or manager contact)

- ☐ Business or side-business accounts someone would need to keep running or wind down
- ☐ Professional licenses or memberships

Notes: _____

9. Keep or cancel

- ☐ Photos and files that must be preserved (where they live)
- ☐ Accounts to close right away
- ☐ Sentimental items and where they are

Notes: _____

10. Renewals that must not lapse

The dates that cause real damage if missed. (This is the section everyone forgets to update.)

- ☐ Insurance renewals (dates)
- ☐ Domain renewals (dates)
- ☐ Licenses and registrations (dates)
- ☐ Memberships you intend to keep (dates)

Notes: _____

You just did the hardest part.

Keeping it current is the part everyone fails. Phone numbers change, subscriptions come and go, renewal dates slip — and a paper checklist quietly goes out of date.

That is exactly what KinWillow does: this checklist as a living, secure vault — with trusted contacts, emergency access for the people you name, step-by-step guides for Apple, Google, and Meta legacy settings, and renewal reminders so nothing lapses.

KinWillow is not a will and is not legal advice. It is the map that makes a will, an executor, and your family actually able to act.

Join the founding list at kinwillow.com — Free to start · Family $79/year · Family + Parents $129/year.

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